

TOKYO NIGHTS - JOB DESCRIPTION

Job Title:	Assistant Stage Manager
Location:	Greenwich Borough Hall, London
Reports To:	Company Stage Manager
Key Relationships:	Venue Manager, ASM
Salary:	£200 per day
Start Date:	1st June 2026 - 9th July 2026
Contract Type:	Freelance

COMPANY INFORMATION

Niche Productions Group was founded in 2023 by Corey Bennett to formalise and expand a way of working developed through many years of delivering complex theatre, live events and immersive experiences. The company was established to meet growing demand for embedded production and general management support on ambitious projects that require both creative sensitivity and commercial rigour.

From the outset, Niche Productions Group was structured to support productions operating in non traditional environments, temporary and permanent venues, and projects that sit between theatre, live events and visitor attractions. The Group's approach is built on clarity, structure and collaboration, with a strong focus on translating creative ambition into deliverable, sustainable and commercially viable live experiences.

Since its formation, NPG has become a trusted partner on several high profile projects in the immersive and competitive socialising space. The Group provides production management and general management services to productions like The Traitors Live Experience & Peppa Pig Surprise Party, supporting the most ambitious immersive attractions currently operating in the UK. NPG's role spans early development, venue enabling works, build and technical delivery, opening and ongoing operations, as well as supporting the international development and rollout of the experience in collaboration with the producer and rights holders.

In addition to these flagship projects, NPG maintains long standing relationships with recurring clients including HUMBUG and Backyard Cinema, supporting multiple seasons, venues and formats. These repeat collaborations reflect the Group's ability to embed within teams over time, retain institutional knowledge and provide consistent leadership across evolving productions.

Together, these projects reflect the foundations of Niche Productions Group, trusted partnerships, strong management frameworks and a clear focus on supporting ambitious live experiences throughout their full lifecycle.

JOB OVERVIEW

Tokyo Nights is a live immersive dining and performance experience inspired by the atmosphere of Tokyo nightlife and the traditions of Japanese sumo culture. Guests are assigned into rival teams, surrounded by live sumo action, theatrical performance, music, lighting, food service and audience interaction throughout the evening.

The show combines elements of theatre, live event production and immersive entertainment, requiring a confident and experienced Deputy Stage Manager to help deliver a tightly coordinated performance environment.

GENERAL DUTIES

The Assistant Stage Manager will support the smooth day to day running of the production, working closely with the wider stage management and technical teams to ensure performances, rehearsals and operational requirements are delivered safely and efficiently.

The role combines traditional ASM responsibilities with practical wardrobe and maintenance support. Duties will include managing props and backstage plots, coordinating scene changes and performer movements, maintaining rehearsal and show paperwork, supporting get-ins and fit-ups, and assisting with the overall organisation of backstage areas.

Alongside standard ASM duties, the role will also support costume maintenance and laundry operations. This includes washing and preparing costumes between performances, carrying out basic costume repairs and alterations, monitoring costume condition, and ensuring performers have the required costume items preset and ready for each show.

The successful candidate will be highly organised, calm under pressure and comfortable working within a fast paced live performance environment. They should have strong backstage awareness, practical problem solving skills, and the ability to support both technical and performer-facing aspects of the production.

Key Responsibilities:

- Managing backstage plots, props tracking and presetting
- Coordinating scene changes, performer calls and backstage movements
- Supporting rehearsals, technical rehearsals and performances
- Maintaining backstage organisation and cleanliness
- Assisting with show paperwork, running tracks and rehearsal notes
- Supporting get-ins, fit-ups and general production logistics
- Carrying out costume laundry between performances
- Undertaking basic costume repairs and maintenance
- Monitoring costume continuity and performer quick changes
- Working closely with Stage Management, Wardrobe and Technical departments
- Supporting safe working practices backstage at all times

PERSON SPECIFICATION

Essential Experience

- Previous professional experience working as an Assistant Stage Manager on theatre, live entertainment or immersive productions
- Experience supporting rehearsals, technical rehearsals and live performances
- Strong understanding of backstage theatre operations and stage management procedures
- Experience preparing, maintaining and tracking props and show consumables
- Strong organisational skills and attention to detail
- Ability to work calmly and efficiently under pressure
- Excellent communication and interpersonal skills
- Ability to work collaboratively with performers, creatives, technical departments and venue teams
- Reliable, punctual and proactive approach to work
- Flexible availability including evenings and weekends in line with performance schedules

Desirable Experience

- Experience working on immersive or audience interactive productions
- Experience within site-specific or non-traditional venues
- Basic understanding of lighting, sound or show control systems
- Experience supporting long-running productions and maintenance rehearsals
- Interest or experience within immersive entertainment and live events

NOTES TO APPLICANTS

All applicants must be eligible to work in the UK. You may be required to sign a Non Disclosure Agreement before your interview.

The interview process may involve more than one stage. Candidates who are shortlisted will be contacted with details of next steps. Owing to the high number of applications, we may not be able to respond to all applicants individually. If you have not heard from us within seven days of the application deadline, please assume your application has been unsuccessful.

RECRUITMENT TIMELINE & HOW TO APPLY

To apply, please submit a cover letter and CV to recruitment@nicheproductions.co.uk with the job title in the subject line.

Deadline for applications: **Friday 22nd May 2026 at 10:00**